



FORMAT FOR EMPANELMENT OF AGENCY IN HSCL

Name of Agency :

Registered Office Address :

H.O. Address :

Contact Person

Fax No.: Telephone No

Email : Mobile No.

Name of nearest HSCL's Unit where willing to be empanelled :

Statutory Details:

PAN NO. PF Code No.

ST NO. Other Statutory Regn., if any

VAT Reg. No. / TIN No.

Name of major Clients Under which Works Executed /being executed during past Five years:

Client's Name	Address	Period of Execution	Reg. No., if any

Financial Details of the Company:

Turnover Amount: (Rs.in Crores)

P & L Account YES NO Turnover Amount (Rs.in Crores)

Balance Sheet YES NO [Put average Turnover of last three years audited Balance Sheet]

Annual Report YES NO BG & OD limit from Bankers as per solvency (Rs. in Lacs)

Current Solvency YES NO

Certificate from Bankers

(Enclose copy of relevant supporting certificates as detailed in Annexure)

Major Works successfully completed in last 5 years:

Name of Client	Brief Description of Works	Value of Work	Date of start	Date of Completion
01	02	03	04	05

(To be supported by Completion Certificates from Clients)

Major Works in Progress:

Name of Client	Brief Description of Works	Value of Work	Date of start	Date of Completion
01	02	03	04	05

(To be supported by Letter of Award/ WO/Agreement etc. from Clients)

Major Equipment Details:

Name of the Equipments	Nos.	Type & Make	Ownership Documents

Manpower Detail (supported by valid official documents)

Technical Executive (Engg.) Nos. Non-Technical Executive Nos.:
Technical Non Executive (Supervisor) Nos Workers No. :
Non-Technical Non Executive Nos.

Category of Agency :

FROM	TO	CATEGORY
(Fig. Rs. in Lacs)		
0	50	E
50	150	D
150	500	C
500	1000	B
1000	2000	A
2000	5000	S
5000	Above	SS

Category Desired: (E,D,C,B,A,S or SS)

**Note: i) Category 'E' is applicable for PRWs Only.
ii) Category 'E' & 'D' is applicable for Design Consultants Only.**

DECLARATION

I/We hereby declare that the details are studied and understood and all the information / documents submitted by me/us are true and correct to the best of my/our knowledge and belief. If any information/ documents submitted is found to be incorrect, my/our empanelment is liable to be rejected without assigning any reason whatsoever for which I/We shall not be entitled for any claim. I/We also agree to all the terms & conditions as per annexure enclosed.

SIGANTURE WITH SEAL